



MOBILE VENDING PERMIT APPLICATION
For the Sale of Consumables on Public Property

<u>NAME OF APPLICANT & BUSINESS NAME</u>				PERMIT FEE \$100 includes a business license
MAILING ADDRESS	CITY	STATE	ZIP	PHONE NUMBER
EMAIL ADDRESS	LICENSE PLATE #	BUSINESS TYPE		
DAYS OF OPERATION <input type="checkbox"/> SUNDAY <input type="checkbox"/> MONDAY <input type="checkbox"/> TUESDAY <input type="checkbox"/> WEDNESDAY <input type="checkbox"/> THURSDAY <input type="checkbox"/> FRIDAY <input type="checkbox"/> SATURDAY			HOURS OF OPERATION	
TYPE OF MOBILE VENDING <input type="checkbox"/> TRUCK / MOTOR VEHICLE <input type="checkbox"/> TRAILER / WAGON <input type="checkbox"/> PUSHCART <input type="checkbox"/> MOBILE STAND <input type="checkbox"/> OTHER	REQUESTED LOCATION (Check One): <input type="checkbox"/> Community Park <input type="checkbox"/> Purple Park <input type="checkbox"/> 1500 Coalton <input type="checkbox"/> Founders Park <input type="checkbox"/> Asti Park <input type="checkbox"/> Wildflower Park <input type="checkbox"/> OTHER	VEHICLE PARKED OVERNIGHT <input type="checkbox"/> YES <input type="checkbox"/> NO		
PERMITS ARE VALID FOR ONE CALENDAR YEAR: JANUARY 1ST THROUGH DECEMBER 31ST (No partial year credit)				
<p><i>By signing below, I state under penalty of perjury in the second degree, as defined in 31-20-105, Colorado Revised Statutes, that the information contained above is true and correct to the best of my knowledge. I understand that providing false information is grounds for denial, suspension, or revocation of a license. Any person or entity who knowingly violates any provision of Superior Municipal Code Section 11.5.30 or knowingly fails to performs an act by any provision of this Section, commits a Class A municipal offense.</i></p>				
				_____ Signature
				_____ Date

OFFICE USE ONLY

PLEASE SEND THE COMPLETED FORM TO: Shannond@Superiorcolorado.gov
 Shannon Dujardin, Town Clerk
 124 E. Coal Creek Drive
 Superior Colorado 80027

Permit No. _____ Fee Paid _____

Issued From _____ to _____

_____ Date: _____

Shannon Dujardin, Town Clerk

Please read Section 11-5-30 of the Superior Municipal Code (below) prior to completing the application. All documents must be properly executed. Please type or print legibly in black ink.

TOWN OF SUPERIOR MUNICIPAL CODE

Sec. 11-5-30. Permit application.

An application for a mobile vending permit shall be submitted to the Town on forms provided by the Town, and shall include the following information at a minimum:

- (1) An application fee as set by resolution of the Board of Trustees;
- (2) Current Certificate of Inspection from the Fire Marshall Association
- (3) A scaled drawing of the dimensions of the proposed mobile vendor vehicle, and any displays, signage, furniture, or other appurtenances thereto;
- (4) A site plan of the property or properties on which the mobile vendor intends to operate, including an indication of whether the applicant is applying for a specific site designated for such use by the Town;
- (5) A written plan for waste disposal;
- (6) If on private property, proof of ownership or written permission from the property owner;
- (7) If on public property, a current Certificate of Insurance naming the Town as an additional insured in amounts no less than \$1,000,000 per person and \$2,000,000 per incident;
- (8) Evidence of all required permits and licenses, including without limitation, as applicable: a Colorado sales tax license; a Town business license; Town building permits; Town special use permits; and if the mobile vending activity includes any food product, approval by the Boulder County Health Department;
- (9) Any other information deemed necessary by the Town to determine as to whether the application meets the requirements of this Article.



TOWN OF SUPERIOR, COLORADO
124 E. COAL CREEK DRIVE
SUPERIOR, COLORADO 80027
Office: 303-499-3675

APPLICATION FOR BUSINESS LICENSE

THIS FORM MUST ACCOMPANY PAYMENT

Applications and payments may be dropped off or mailed. Payments by phone will no longer be accepted.

Coming soon: An online portal for business license applications and payments.

***NOTE: Any business that is a Nonprofit or does NOT have a physical presence within the Town of Superior is Exempt from needing a business License.**

Application Fee: \$ **75.00 per year** _____

Year: **2026**

Type of Application: New _____ Renewal _____ License # (if renewing) _____

Applicant _____
(Name of Corporation, Partnership, Association or Individual)

Type of Ownership:	_____ Individual	_____ Corporation
	_____ Sole Member, LLC	_____ Association
	_____ Sole Proprietorship	_____ Partnership
	_____ Single-Shareholder Corp	_____ LLC
		_____ Other

Business Name: _____

DBA: _____

Business Location: _____

Mailing Address: _____

E-mail Address: _____

Telephone Number: _____ Colorado Sales Tax Number: _____

Product (s) or Service(s): _____

I declare, under penalty of perjury, that this application has been examined by me and the statements made herein are made in good faith pursuant to the Town of Superior tax laws and regulations, and to the best of my knowledge and belief, are true, correct, and complete.

Applicant/Agent Signature and PRINTED NAME

Date

PLEASE NOTE: Every business shall obtain a license from the Town before operating, conducting or carrying on any retail trade, profession, or business within the Town which is responsible for collecting Town sales taxes. The State of Colorado collects Sales Tax for the Town of Superior. When reporting your Sales Tax to the State, include Superior's portion, and the State will forward payment to the Town.

Questions? Contact Kerstin Schlueter at KerstinS@SuperiorColorado.gov or 303.499.3675 x 198