



ITEM NO. 4a

INFORMATION FOR MEETING OF THE SUPERIOR BOARD OF TRUSTEES

AGENDA ITEM NAME: **Consideration of a Resolution of the Board of Trustees of the Town of Superior Calling for a Special Election, Providing for the Election of Home Rule Charter Commission Members, and Authorizing the Special Election to be Coordinated with Boulder County**

MEETING DATE: **July 10, 2023**

PRESENTED BY: **Matt Magley, Town Manager
Ruthanne Goff, Town Attorney**

PRESENTED FOR: **Approval**

BACKGROUND:

The Board approved an ordinance initiating the proceedings for the adoption of a home rule charter on June 12. The next step in the process is for the Board to set a date for the election of the charter commission. The election will be on November 7, 2023. The election will be coordinated with Boulder County.

The ordinance approved on June 12 set the charter commission membership at 9 members, which is the minimum permitted. Once elected, the charter commission is required to meet regularly to prepare a proposed charter. The Charter Commission shall have an initial meeting on December 19, 2023, at 6:00 p.m., which is a date not more than 20 days following certification of the election. The proposed charter must be submitted to the Town Board within one hundred eighty-five days of the election.

The first election notice will be published on or about July 21, 2023, which will start the 30-day period during which candidates may submit nominations to serve on the charter commission. The Town must set its ballot content for the election, including the names of the charter commission candidates, at or before the August 28, Board of Trustees meeting, in order to meet the September 8 coordinated election deadline. Staff created a Home Rule webpage at <https://www.superiorcolorado.gov/community/home-rule-information> for residents to learn more about the topic.

RECOMMENDED ACTION:

Adoption of the resolution.

MOTION:

I move to adopt a resolution of the Board of Trustees of the Town of Superior calling for a special election, providing for the election of home rule charter commission members, and authorizing the special election to be coordinated with Boulder County.

ATTACHMENTS:

- Resolution
- Timeline