

Town of Superior
Parks Recreation Open Space and Trails Advisory Committee (PROSTAC)
Meeting Notes
March 19, 2014

Members of the Committee in attendance: Jim Paine, Daryl McCool, Ron Sommer, Peter Bottomley (Vice-Chair), Brent Bickel (Chair), Steve Smith, Sandie Hammerly, Aaron Atwell.
Absent: Jeff Isaacson (excused). Quorum present.

Others in attendance:

Citizen: Pamela Lehman.

Consultants: Shanen Weber and Bill Gotthelf of Design Concepts, Chris Dropinski of GreenPlay, Frank Buono of BRS, Chris Cares of RRC.

Staff: Patrick Hammer, Recreation Superintendent, Martin Toth, Parks, Recreation and Open Space Director.

Meeting called to order at 7:02 pm.

Agenda Items:

1. Superior Town Center Civic Space Engagement Process. The Committee reviewed with the consultant team concept plan ideas for each of the five civic space areas based on the results of the two recent EngageSuperior community meetings, during which citizens had the opportunity to prioritize what goes where as part of a group charette exercise. Based on the Committee's feedback, the consultant team will update these concepts for initial presentation to the Town Board during their April 14 meeting. Board feedback will be incorporated and the Committee will work with the consultant team and staff to host a second round of EngageSuperior community meetings to share findings to date. Once dates are determined for the two meetings, they will be publicized through all Town media. One item that the Committee had not expected was staff presenting information regarding a potential request by the developer to amend the Final Development Plan to include specific recreation amenities in the "civic space 3" area (in the vicinity of Superior Cemetery), and to make this request separate from and prior to the completion of the ongoing EngageSuperior process to collect feedback from the community regarding potential uses of these areas. The developer's current plan iteration would also reshape the approx. ½-acre parcel specifically dedicated to the Town. It shows recreation amenities in the area outside the Town's dedicated parcel, and notes uses in that parcel as to be determined by the Town. Although any proposed change to the FDP would be subject to Town Board approval, staff presented this information in order to keep the Committee apprised of the most current submitted information regarding this development project. With the Planning Commission possibly considering an FDP amendment prior to PROSTAC's next meeting, the Committee passed a motion

unanimously regarding the developer's current plan iteration and amenities shown outside of the reshaped parcel dedicated to the Town:

- a. The Committee recommends that the developer build and maintain, at their expense, any amenities in the area referred to as civic space three (near Superior Cemetery) which lay outside of the parcel proposed to be dedicated to the Town.
2. School Parcel Engagement Process. The Committee reviewed with the consultant team an updated conceptual master plan, along with phasing options and preliminary budget estimates. Based on the Committee's feedback, the consultant team will reconfigure the three phasing options to enhance the first phase—which includes grading and utilities, installation of a road and parking access and trails to connect to Eldorado K-8—to add more amenities and trail network construction through the entire park. The Committee will plan to review the updated conceptual master plan, phasing and budget estimates during their April 16 meeting. Additional feedback will be incorporated and the Committee will work with the consultant team and staff to host a second round of EngageSuperior community meetings to share findings to date and solicit additional community feedback on the updated conceptual master plan. Once dates are determined for the two meetings, they will be publicized through all Town media (with the intention to complete these meetings before the end of this school year).
3. Indoor Community and/or Recreation Space Needs Assessment. The Committee reviewed with the consultant team the results of last year's series of EngageSuperior community meetings and online dialog to prioritize program elements of a conceptual facility. Using this work as a starting point, the consultant team introduced a survey methodology and approach to continue in this process to the feasibility study, and will follow-up next month to begin developing draft survey questions and format.
4. Discussion – Preparation for April 14 Joint Work Session with Town Board. The Committee discussed potential topics for the Joint Work Session with the Town Board scheduled for April 14 from 5:30 p.m. to 7:00 p.m. As this is an informal meeting over dinner, Brent Bickel assembled a list of potential topics with brief bullet-point information under each as a starting place for the discussion. The Committee agreed to this approach.
5. Amenities Prioritization List Annual Review. Due to lack of time, the Committee will plan to address this item at an upcoming meeting.
6. Discussion – Development Items. Staff briefly reviewed the proposed plans for the Calmante II Planned Development Amendment and Discovery Office Park Planned Development Amendment. Unfortunately, it is unlikely that PROSTAC will have time to develop specific comments regarding these projects until the May meeting. Nonetheless, Jim Paine suggested that a Committee member attend the upcoming Planning Commission meeting and review PROSTAC concerns. The Committee agreed.

7. 2014 Work Plan Status. Due to lack of time this item was postponed, but the Committee members were made aware that the next step in the playground assessment project is for the Committee to recommend a preliminary prioritization list of parks to be upgraded as a starting point for the consultant team's work. Peter Bottomley and Aaron Atwell will work to assemble this list for discussion at the Committee's April meeting.
8. Updates and Look-Ahead
 - a. Coyote Crew Training Field Day (February 22 at 9:00 a.m. at basketball courts at Indiana/Coalton) – over 40 citizens attended to learn about coyote hazing techniques and then walked park facilities to practice these techniques.
 - b. Committee Open House (April 3 at 6:00 p.m. at Town Hall) – calendar note.
 - c. Arbor Day Event (April 26 at 10:00 a.m. at Founders Park) – calendar note.

Meeting adjourned at 10:10 p.m.

Upcoming Meeting – Joint Work Session with Town Board, Monday, April 14, 5:30 p.m. at Town Hall

Next Regular Meeting – Wednesday, April 16, 7:00 p.m. at Town Hall